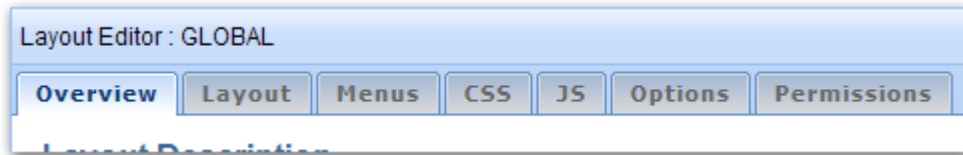


# Overview Tab

This tab is accessed from the [Layout Manager](#) in Theme Builder 3.0 and above.

The Overview tab shows basic information about a layout such as it's ID, name and description...



## Layout Description

The tab has the following options:

A screenshot of the 'Layout Description' form within the 'Layout Editor'. The title 'Layout Description' is at the top. Below it, 'Layout Id: GLOBAL' is displayed. There are two main input fields: 'Name:' with a text box containing 'Clickr layout', and 'Description:' with a larger text box containing 'Based on the Clickr theme developed by Mike Cannon-Brookes of Atlassian.'.

## Layout ID

Each layout has a unique ID and the ID for the selected layout is shown at the top of the Overview tab. This property of a layout is not editable.

The layout ID is defined when creating a new layout, or importing a backup of an existing layout and is used by several Theme Builder macros (see below) and also the [Printable Layout](#) option on the [Options Tab](#).

The following macros use the Layout ID:

- [use-layout macro](#) - when placed in the content of a page or blog post, this macro will override the layout for that page or blog post, optionally latching that layout for subsequent page views
- [menulink macro](#) - the `use-layout` location allows temporary and latched layout switching when the user clicks the link
- [compound-menuitem macro](#) - the `use-layout` location allows temporary and latched layout switching when the user clicks the link

The layout ID is also shown in the title bar just above the tabs.

## Name

This property allows you to specify a more readable "human friendly" title for the layout. This is used for display purposes, for example when selecting a layout using the [Layout Chooser](#).

## Description

This property allows you to add an arbitrary plain-text description for the layout.

This is useful if you need to specify usage guidelines for your layout that Space Administrators will be able to see when using the [Layout Chooser](#).

## FAQs

*You can't change the ID of a layout once it has been defined. However, you can clone a layout (using the [Available Layouts toolbar](#)) and define a new ID in that process.*

You can then use the [Manage Spaces Tab](#) in [Theme Administration](#) to filter a list of all spaces to just those using a specific layout and then batch convert them to using the new layout. After that's completed you can then delete the old layout.

Read [Layout Hierarchy](#) to find out 😊

## See Also

- [Layout Manager](#) - creation and selection of layouts
- [Options Tab](#) - the Print layout option requires a Layout ID
- [menuitem macro](#) and [compound-menuitem macro](#) - allow user-controlled layout switching
- [use-layout macro](#) - sets the layout to use for a specific page